



Proforma 9

## Faculty Resume

<i>Name</i>	
<i>Personal</i>	May include address(s) and phone number(s) and other personal information that the candidate feels is pertinent.
<i>Experience</i>	<i>List current appointment first, each entry as follows: Date, Title, Institution.</i>
<i>Honor and Awards</i>	List honors or awards for scholarship or professional activity.
<i>Memberships</i>	List memberships in professional and learned Societies, indicating offices held, committees, or other specific assignments.
<b>Graduate Students Postdocs Undergraduate Students Honour Students</b>	<i>List supervision of graduate students, postdocs and undergraduate honors theses showing: <b>Years Degree Name</b> Show other information as appropriate and list membership on graduate degree committees.</i>
<i>Service Activity</i>	List University and public service activities.
<i>Brief Statement of Research Interest</i>	May be as brief as a sentence or contain additional details up to one page in length.
<i>Publications</i>	<i>List publications in standard bibliographic format with earliest date first.</i> <ul style="list-style-type: none"> <li>○ Manuscripts accepted for publication should be included under appropriate category as 'in press';</li> <li>○ Segment the list under the following standard headings: <ul style="list-style-type: none"> <li>● Articles published by refereed journals.</li> <li>● Books.</li> <li>● Scholarly and / or creative activity published through a refereed electronic venue.</li> <li>● Contribution to edited volumes.</li> <li>● Papers published in refereed conference proceedings.</li> <li>● Paper or extended abstracts published in conference proceedings. (refereed on the basis of abstract)</li> <li>● Articles published in popular press.</li> <li>● Articles appearing in in-house organs.</li> <li>● Research reports submitted to sponsors.</li> <li>● Articles published in non-refereed journals.</li> <li>● Manuscripts submitted for publication. (include where and when submitted)</li> </ul> </li> </ul>
<i>Research Grants and Contracts</i>	<i>Entries should include: <b>Date Title Agency / Organization Total Award Amount</b> Segment the list under following headings:</i> <ul style="list-style-type: none"> <li>● Completed</li> <li>● Funded and in progress</li> <li>● In review</li> </ul>
<i>Other Research or Creative Accomplishments</i>	<i>List patents, software, new products developed, etc.</i>
<i>Selected Professional Presentations</i>	