

**Federal Urdu University of Arts Science & Technology**  
Old Kurri Road, Moza Mohrian Near Behria Enclave Sector C Zone IV,  
**Islamabad**



**INVITATION TO BID**  
(For Print & Supply of Prospectus)

*Federal Urdu University of Arts, Science & Technology Islamabad* invites sealed bids from reputed firms/*Supplier/Contractors*, registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of Federal Board of Revenue, for **Print & supply of prospectus**.

2. Bidding documents containing relevant details can be obtained from *Purchase & Store Section of the University* by submitting an application along with Pay order of Rs. 4000/- (non-refundable) in favor of *FUUAST, Islamabad*. Bidding document can also be downloaded from [www.fuuastisb.edu.pk](http://www.fuuastisb.edu.pk) against same price.

3. The bids prepared in accordance with instructions in the bidding document must reach at the office of undersigned before 10:30 am on 30-12-2020. Bids will be opened the same day i.e 30/12/2020 at 11:00 am

ADDITIONAL REGISTRAR  
Federal Urdu University of Arts,  
Science & Technology  
Islamabad

SHAH JI MUHAMMAD  
Additional Registrar  
Federal Urdu University  
Islamabad



*14/12/2020*

FEDERAL URDU UNIVERSITY OF ARTS, SCIENCE & TECHNOLOGY,  
Old Kurri Road, Moza Mohrian Near Behria Enclave Sector C, Zone IV  
ISLAMABAD.

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No. \_\_\_\_\_

Date: \_\_\_\_\_

M/s \_\_\_\_\_

\_\_\_\_\_

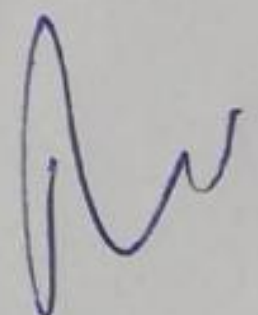
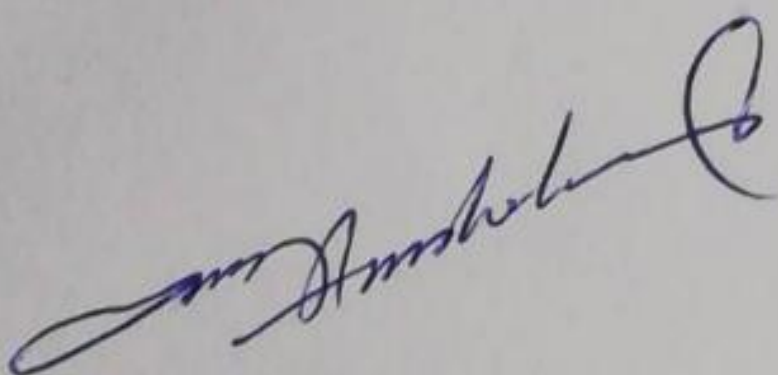
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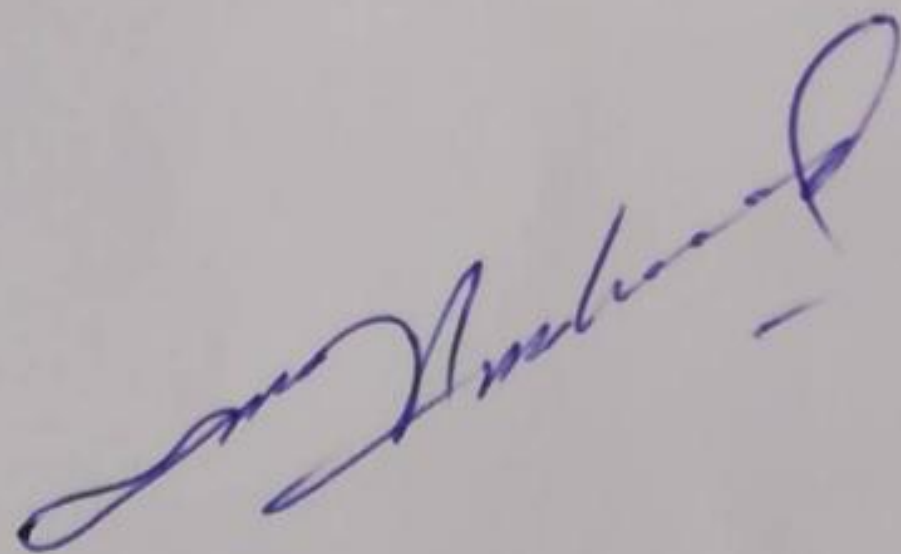
Subject: Tender Document for Printing of Prospectus

You are invited to submit a sealed bid, valid for the period of six (06) months, for the tender of printing of Prospectus as per following terms & conditions.

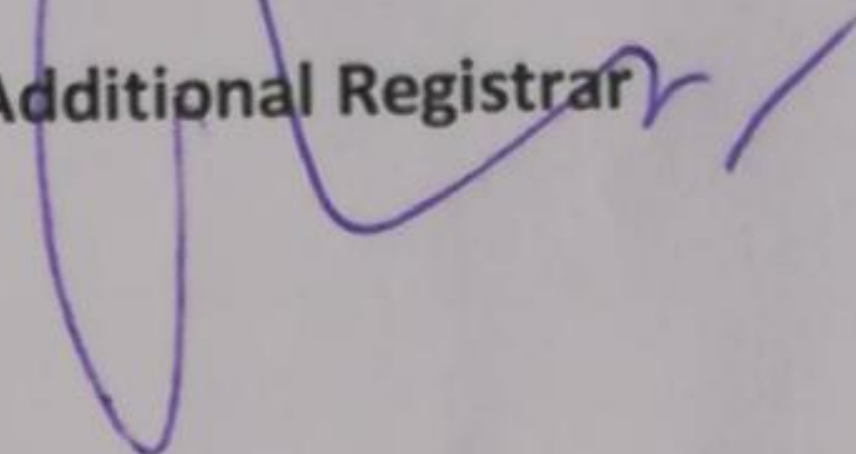
1. Bid must be submit to the University along with bid security @ 2.5% of the total bid cost. Tender without bid security or lesser than 2.5% bid security will be rejected.
2. Tender document shall be received on 30/12/2020 till 10:30 am and will be opened on the same day i.e 30/12/2020 at 11:00 am on 2<sup>th</sup> floor Admin Block, meeting room, of the University.
3. Tender received after due date and time will not be entertained.
4. Authorized signatory should sign all the pages of the tender document. Bids without signatures will be rejected. Amendment/ alternation/ cutting etc, in the tender, if any, must be signed in full by the person who has signed the tender, change or revisions in rate etc, after opening of tender will not be allowed.
5. Tender must be in sealed envelopes, it must be written on the envelop in bold letter, **"Tender for Printing of Prospectus for FUUAST"**.
6. National Tax Number (NTN), GST number and active tax payer certificate issued FBR must be mentioned in the bid otherwise Tender Documents will not be considered.
7. The University reserves the right to increase or decrease the number/quantity of items at any stage.



8. Price must be quoted inclusive of all taxes. Taxes will be deducted as per government rules.
9. The University may reject the bids or proposal at any time prior to the acceptance of bid or proposal.
10. Quality of item as per specification mentioned in the tender document is the criteria of the tender.
11. The University reserves the right to change any condition of tender before opening of the bids.
12. In case of any dispute, the University has full right to take actions according to its rule and regulations. Decision of the University in this regard will be final and no request etc, will be entertained.
13. Paper Sample must be attached with tender document.



Additional Registrar



Printing of Prospectus

Quantity	2000	Rate with GST	Total Amount
Size	8 x 11		
Pages	132		
Printing	4 color		
Binding Style	Gum Binding		
Title	Four color Art Card 300gm with Lamination		
Paper	Matt Paper 23 x 36 128 Gm		
Admission Form Paper	80 Gm imported Green Ground color with black printing		

END OF DOCUMENT

